



August 30, 2024

Honorable Commissioners of the City of  
Virginia Beach Development Authority  
Virginia Beach, Virginia

Re: Special Meeting September 6, 2024

Dear Commissioners:

Pursuant to the By-Laws of the City of Virginia Beach Development Authority (the "Authority") dated, I hereby call a SPECIAL MEETING of the Authority for Friday, September 6, 2024 at 8:30 a.m. This Special Meeting will be held in the Authority's Boardroom located at 4525 Main Street, Suite 700, Virginia Beach, Virginia.

The attached agenda sets forth the business of the Authority to be discussed at the Special Meeting. Please note, following the conclusion of the regular agenda, the Authority will convene its annual retreat, as described on the attached agenda.

This Special Meeting will take the place of the Authority's Regular Meeting and Annual Meeting scheduled for September 10, 2024. The September 10th Regular Meeting and Annual Meeting are hereby cancelled.

This Special Meeting will be broadcast on cable TV and [www.vbgov.com](http://www.vbgov.com). Citizens are encouraged to submit their comments to the Authority prior to the Special Meeting via email at [Kbdotson@vbgov.com](mailto:Kbdotson@vbgov.com). If you have any questions, please do not hesitate to contact me. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa M. Murphy". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Lisa M. Murphy, Chair

LMM/AWS/csk

Enclosure

cc: Amanda Jarratt, Deputy City Manager  
Alexander W. Stiles, Senior City Attorney